

Hartford Central School District  
Board of Education Meeting

Date: July 14, 2014  
Time: 7:00p.m.  
Type: Reorganizational Meeting  
Location: District Library

Board Members Present

1. Brian Getty

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2. Janine Thomas

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3. Philip Jessen

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4. Adam Fish

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5. Ronald Smith

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Board Members Absent

- 1.

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- 2.

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- 3.

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- 4.

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- 5.

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AGENDA

1. Call to Order
  - District Clerk
2. Swearing in of newly elected board member
  - District Clerk
3. Election of Board Officers
  - District Clerk
- 3.1 Election of Board of Education President

Brian Getty	Janine Thomas	Phil Jessen
Name	Motion	Second

3.2 Election of Vice President

Janine Thomas	Phil Jessen	Adam Fish
Name	Motion	Second

4.0 Appointment of Officers

<u>Position</u>	<u>Recommended Motion</u>	<u>Motion</u>	<u>Second</u>
4.1 District Clerk Annual Salary \$1,097	Marjorie Durling	Janine Thomas	Phil Jessen
4.2 District Clerk Pro-Tem	Joann Searles	Janine Thomas	Phil Jessen
4.3 Treasurer Annual Salary \$745	Joann Searles	Janine Thomas	Phil Jessen
4.4 Tax Collector	Glens Falls National Bank and Trust Co.	Janine Thomas	Phil Jessen
4.5 Purchasing Agent	Andrew Cook	Janine Thomas	Phil Jessen

4.6 School Medical Officer Annual Salary \$11,150	Dr. Joel Solomon	Janine Thomas	Phil Jessen
4.7 School Attorney	Bartlett, Pontiff, Stewart & Rhodes, PC	Janine Thomas	Phil Jessen
4.8 External Auditor Annual Fee \$10,550	Jenkins, Beecher & Bethel, LLP	Janine Thomas	Phil Jessen
4.9 Attendance Officer	Linda Parrott-Fuller	Janine Thomas	Phil Jessen
4.10 Extra Classroom Treasurer Annual Salary \$545	Marjorie Durling	Janine Thomas	Phil Jessen

### 5.0 Action Items

<u>Action Items</u>	<u>Recommended Motion</u>
5.1 Depository	Glens Falls National Bank and Trust Co. - All Accounts, with exceptions per BOE Policy on Investments and BANS /BONDS
5.2 Regular Meeting of Board of Education	Third Monday of each month at 7:00pm, except for the following dates: <ul style="list-style-type: none"> <li>• January 12<sup>th</sup> (second Monday)</li> <li>• February 23<sup>rd</sup> (fourth Monday)</li> </ul>
5.3 Petty Cash Fund	\$100 to District Office \$100 to Principal's Office \$50 to District Treasurer
5.4 Authorization to advertise and open sealed bids	Superintendent of Schools or District Clerk
5.5 Official newspaper of district	<ul style="list-style-type: none"> <li>• The Post Star, Glens Falls, New York</li> <li>• The Granville Sentinel, Granville, NY</li> </ul>
5.6 Superintendent and District Treasurer bonded	Board authorize bond in amount of \$200,000
5.7 Account Clerk and Extra-Classroom Treasurer bonded	Board authorize bond in amount of \$50,000
5.8 Certification of payrolls	Andrew Cook, Superintendent
5.9 Official mileage reimbursement rate	As per IRS Adjustments
5.10 Authorization to sign federal grants	Andrew Cook, Superintendent
5.11 Authorization for Budget Code transfers up to \$1000	Andrew Cook, Superintendent
5.12 Authorization to approve use of building and grounds	Brian George, Middle/High School Principal
5.13 Authorization to approve tax refunds in an amount of \$2,500 or less, and additional authority to approve tax corrections where the change in taxes for the respective property is less than \$2,500	Andrew Cook. Superintendent

5.14 Review and Approval of the district's Student Code of Conduct	
5.15 Appointment of "Emergency Coaches" for the 2014-2015 school year.	Andrew Capone Caleb Sutliff Kristilyn Breault
MOTION BY Phil Jessen	SECONDED BY Janine Thomas
5.16 Transportation Sub Committee of B.O.E.	Phil Jessen and Brian Getty
5.17 Building and Grounds Sub-Committee of B.O.E.	Janine Thomas and Adam Fish
5.18 Education and Curriculum Sub-Committee of B.O.E.	Phil Jessen and Janine Thomas
5.19 Claims Audit Committee	ALL
MOTION BY Phil Jessen	SECONDED BY Janine Thomas

Meeting adjourned \_7:05\_ p.m. Motion by \_ Phil Jessen \_\_ Seconded by \_\_ Janine Thomas \_